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3 **UNITED STATES DISTRICT COURT**
4 **DISTRICT OF NEVADA**

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6 ANDRE M. INGRAM,

7 Plaintiffs,

8 v.

9 CLARK COUNTY SCHOOL DISTRICT, et
10 al.,

11 Defendants.
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Case No. 2:18-cv-01939-GMN-CWH

ORDER

13 This matter is before the court on pro se plaintiff Andre M. Ingram's motion for leave to
14 file electronically (ECF No. 21), filed on December 28, 2018. The court will grant plaintiff's
15 request under Local Rule IC 2-1(b), which states that a "pro se litigant may request the court's
16 authorization to register as a filer in a specific case." For the purpose of this rule, a "filer" is
17 defined as "a person who is issued a login and password to file documents in the court's
18 electronic filing system." LR IC 1-1(b).

19 IT IS THEREFORE ORDERED that plaintiff's motion for leave to file electronically
20 (ECF No. 21) is GRANTED. Plaintiff must comply with the following procedures to activate his
21 CM/ECF account:

22 (1) By **February 5, 2019**, plaintiff must file a written certification that he has completed
23 the CM/ECF tutorial and is familiar with Electronic Filing Procedures, Best Practices, and the
24 Civil & Criminal Events Menu that are available on the court's website, www.nvd.uscourts.gov.
25 Plaintiff is advised that he is not authorized to file electronically until this certification is filed
26 with the court within the time frame specified.

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1 (2) After timely filing the certification, plaintiff must contact the CM/ECF Help Desk at
2 (702) 464-5555 to set up a CM/ECF account.

3 IT IS SO ORDERED.

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5 DATED: January 2, 2019

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8 C.W. HOFFMAN, JR.
9 UNITED STATES MAGISTRATE JUDGE
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